



# **TENDER DOCUMENT**

**For**

**Transport Services (Hiring of Buses)**

**Issue to;**

**M/s** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

at

**Centre of Excellence in ART & DESIGN,  
MUET, Jamshoro**



## NOTICE INVITING TENDER

Sealed percentage/item rate tenders (Single Stage-One Envelope) are invited on prescribed form from well reputed firms/contractor/service provider meeting with eligibility criteria, viz having registration with FBR for income tax, Sales Tax in case of procurement of goods, registration with SRB in case of procurement of works and services and registration with PEC as the case may be and are not black listed in any procuring agency or authority, for following works;

The Detail of tender is as under;

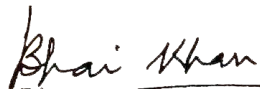
S#	Name of Work	Estimated Cost	Tender Fee (Non-Refundable)	Earnest Money	Completion Period
1	Transport Services (Hiring of Buses) at CEAD, MUET, Jamshoro.	2.759 Millions	2,000.00	2%	For one year
2	Supply of Drinking Water through Tanker at CEAD, MUET, Jamshoro	1.500 Millions	2,000.00	2%	For one year
3	Supply of <b>General Store Items</b> (Stationary, Electric, Plumbing, wood & Water Filter) at CEAD, MUET, Jamshoro	2.759 Millions	2,000.00	2%	03 Months

The above tenders can be obtained upto 15<sup>th</sup> August, 2017 and will be received back on 16<sup>th</sup> August, 2017 at 12:30PM and will be opened on same date at 1:00PM

The Tender documents of above work are available on CEAD website (www.cead.edu.pk) and SPPRA website i.e. [www.pprasinhd.gov.pk](http://www.pprasinhd.gov.pk) and can be had from the office of undersigned during the date of purchase as mentioned and will be opened on the date of opening as shown above in presence of contractors/Representatives whosoever will be present at that time.

Conditional tender or a tender without the earnest money will not be considered in the competition. Earnest money of the bidders who failed to win the bid shall be returned to the concerned competitor after the procedure of award of contract to the successful bidder is complete.

The Centre reserves the right to reject any or all bids subject to relevant provisions of SPP Rules 2010 (Amended 2013).

  
Director,  
CEAD, MUET, Jamshoro 24/07/2017

Copy for kind information to;

1. The Director (A&F) SPPRA, Karachi **for publication on SPPRA, Website.**
2. Engr. Allah Bux Solangi, Incharge Executive Engineer (Civil) University of Sindh. Member of PC.
3. The Secretary to Chairman BoG/Vice Chancellor, MUET, Jamshoro.
4. Public Relation Officer, CEAD, MUET, Jamshoro, **for publishing in daily newspaper intend with Director.**
5. The In-charge System Administrative, CEAD, MUET, Jamshoro **for publication on CEAD, MUET, Website**

### SALIENT FEATURES OF THE PROJECT/BID DATA SHEET

1	Tender Description /Name of work/items	<b>Transport Services (Hiring of Buses)</b>
2	Name of Firm/Bidder	
3	Date of Issue of Tender	
4	Place of Issue of Tender	Office of the Director, CEAD, MUET, Jamshoro.
5	Place of Submission of Tender	Office of the Director, CEAD, MUET, Jamshoro
6	Last Date & Time for submission of Tender	_____
7	Bid Validity Period	90 days
8	Date & Time for opening of Tender	
9	Place of Tender opening	Office of the Director,
10	Earnest Money in the shape of Call Deposit or Bank Draft to submitted along with Tender	2% (Two Percent) of the Total Tendered amount (For One year Amount)
10	Security Deposited	Successful Bidder shall have to deposit the 10% of the contracted value of work after adjustment of Earnest Money Deposit at the time of signing of agreement.
11	Commencement of works	Within 7-days after the issue of Engineer's Notice to commence of Work
12	Liquidated Damages for delay in case of non-completion of Work within stipulated time	0.2% (Point Two Percent) per working day to a maximum of 10% of the contract Price.

Signature & Stamp of Contractor

## **BID EVOLUTION CRITERIA**

### **SINGLE STAGE-ONE ENVELOPE PROCEDURE**

1. Registrations with Income Tax and Sindh Revenue Board;
2. Turn-over of at least three years;
3. Required Tender Fee;
4. Required Bid Security is attached;
5. Each Bid shall comprise one single envelope containing the financial proposal and required information mentioned as mention in NIT;
6. Bid is signed, Named and Stamped by authorized person of firm along with authorization letter;
7. Bid will be recommended on basis of lowest price.

## Technical Specifications

1. The bidder (i.e. Bus Service Provider) must be registered with Income Tax & SRB.
2. The No of buses can be increased or decreased as per requirement from time to time.
3. The contract shall be initially for a period of one year and may be extended further for a period subject to satisfactory performance at the discretion of Director, CEAD on the same terms and conditions or with some addition/ deletion/ modification for a maximum period of three years.
3. The bidder shall be responsible for his employee's discipline, pay rolls, taxes, and all other payments required under Government laws in force.
4. The bidder shall keep all information which may come to knowledge in strict confidence.
5. The bidder will undertake to indemnify the CEAD for any loss or any damage caused to the CEAD, MUET on account of negligence of its guards.
6. The bidder should submit evidence of at least 05 years successful experience of same services of any university or large reputed organization
7. The bidders should submit affidavit to the effect that the firm I contractor have not been black listed previously by any executing! Procuring agency.
8. The bidders should submit affidavit to the effect that all documents particulars information furnished are true & correct.

## CONTRACT AGREEMENT

This Agreement is executed at Jamshoro on..... day..... Of 2017 between \_\_\_\_\_ (hereinafter called the “**Procuring Agency**”) on the one part, and M/s \_\_\_\_\_ having its registered office \_\_\_\_\_ a Successful Bidder (hereinafter called “**Contractor/Service Provider**” which expression shall mean and include their successor, assigns and administrators) of the “other part”.

Whereas **Centre of Excellence in Arts & Design, MUET, Jamshoro**, the “Procuring Agency” have published the tender \_\_\_\_\_ dated \_\_\_\_\_ in on SPPRA website & was opened on \_\_\_\_\_ for \_\_\_\_\_ and has accepted a Bid by the Contractor “M/s \_\_\_\_\_” for execution and completion of such Works and agree to award a contract on the following terms and conditions;

1. That the contractor has agreed to provide said Nos of buses to the purchaser for operation to provide pick and drop facility to the CEAD students and Staff along with specified points.
2. The monthly rental charges will include HSD cost (Diesel cost), and other miscellaneous expenses like income tax, SRB and other Govt. applicable taxes, if any levied by the Government and other incidental cost.
3. Each bus will reach and the leave the specified point on the timing to be given by the Transport Section of CEAD, MUET, Jamshoro. The timing indicated in the services plan is tentative and the subject is revision as and when directed.
4. In the event of any break down or absence of a bus, substitute bus shall be provided by the contractor at his own expenses. In case of failure to provide a substitute bus accepting force majeure penalty at the rate of (Rs.4,000.00 Rupees Four Thousand) per bus per day being rent will payable by a “Contractor” the supplier.
5. The contractor shall be responsible for payment of fitness, token tax and total tax other taxes / charges payable under any law other ancillary expenses involved in the proper running of the vehicles.
6. In the event of the any accident, the supplier shall be responsible for payment of compensation for any loss of injury for damage causes to any person or property in accordance with the government rules.
7. On the placement of the amount of hire charges at the disposal of CEAD on monthly basis on presentation of the suppliers bill as soon as possible.
8. The purchaser will communicate detail of the amount deducted with reason there of from the bill claimed against said point buses.
9. The validity of the contract is for the period of 12 (Twelve) months commencing from \_\_\_\_\_ (After official process of tender) and the same can be extended by mutual consent for such further period (s) as the party agreed.
10. All the buses must display in front of buses specified the route words.
11. That the pay orders of Rs \_\_\_\_\_ equivalent to 10% of the total amount has already been deposited which will be return after successful completion of the contract period.
12. That the supplier shall detail a supervisor who remain available in Transport Section for liaison and coordination for which he will be provided office by the purchaser.
13. The defect when found and pointed out by Centre will be rectified within such responsible time as may be indicated by the Centre for the same by supplier with any bargaining.

14. THE SUPPLIER SHALL UNDERTAKE THAT

- I. No Other Passengers will be allow to travel during the exclusive service for CEAD students & Staff.
- II. The vehicles shall not be over loaded or parked of prohibited and unscheduled places/areas.
- III. That the buses will strictly follow & observe all traffic rules, signals, Highway Code etc. in vogue in Sindh. Driver will be in possession of all original documents including (HTV) driving license etc.
- IV. The vehicle will be kept clean and in good running condition and he will bound to park the vehicle 30 minutes before departure.
- V. No tape recorder, radio television or any sort of music shall be played/ allowed smoking shall be strictly prohibited in the vehicles.
- VI. The drivers and the conductors of the vehicle shall behave courteously with the students & Staff (passenger).
- VII. The contractor shall not make any replacement of the vehicles, if so required without prior written permission of the contractor (purchaser). In case of urgency the supplier will inform such act immediately in written to the Transport Section.
- VIII. Any other directions if issued by the CEAD from time to time to regulate playing of vehicles shall be strictly complied with the transporter / contractor.
- IX. The vehicle fitness certificate and Valid Driving License must be provided.
- X. In the event of any dispute and difference arising between the parties the matter shall be referred to the Director, CEAD, MUET who shall be final and binding upon the parties and shall not be challenged in any court of law.
- XI. During the despite there service shall be provided by the supplier, during agreement period on paying the service charges as per agreed rate by the purchaser.
- XII. The contractor is bound to follow the verbal instructions of the authority in connection with the operation of the service from time-to-time for increase/decrease of the number of buses.
- XIII. The registration numbers of buses along with owners name will be provided with each offer and buses must be produces for inspection to transport Department before final agreement is signed.
- XIV. The monthly rental charges will include vehicle cost, depreciation, driver and cleaner salaries, maintenance cost and other miscellaneous expenses like income tax and other taxes, if any levied by the government and other incidental cost. The agreed rental charges will not be increased in any circumstances during currency of the contract.
- XV. The Payment of fare rate per working day will be subject to the current rate of Diesel (fluctuated) as per following formula: (Rates of per working day increased/decreased on the basis of the 50% of total fare per working day per vehicle, which is considered as actual cost of the fuel consumption).  
**Amount of fair charges Increase/Decrease (+/-) = 50% of total fair charges of bus/coaster (as quoted by bidder) x (New Price of diesel - Price of diesel fixed on the date of opening of tender) / 100.**
- XVI. That the contractor will be bound and responsible for plying over the bus in good condition which may suit the educational atmosphere and qualitative standard of the Centre, as such the vehicle must be self-start, neat and clean, failing which Rs. 200/- per side, per bus, will be charged as penalty deductible.

- XVII.* That the Centre shall not be responsible for any damage and wear and tear of the vehicle. In case of failure of the bus, the contractor has to arrange the alternate well in time.
- XVIII.* That the Centre will pay only for those trips for which buses will be utilized according to the scheduled program as issued by the CEAD authorities.
- XIX.* That in case the Centre authorities/students have any complaint about the bus/buses, staff the same shall be discussed/inquired into and resolved instantly and the Centre authorities have right to curtail the trip of buses on short notice and can stop the service without giving any reason thereof at any time.
- XX.* The contractor is bound to arrange more buses if required by authorities within one day, if he fails then he will be penalized by the amount equal to two days payment of a bus. This condition will also apply on the short of bus on any route/day.
- XXI.* That the contractor must ensure the reaching of all buses at departure terminals in time, if any bus/buses found coming late then Rs.500/- will be charged as penalty per late coming bus.
- XXII.* That the contractor must ensure for supplying proper information regarding plying of buses and in case of misinformation or any bus plied in any route without consent of the authority, a fine of Rs.1,000/- per bus would be imposed.
- XXIII.* That the Centre would make the payment to the contractor within the period of 7 days from the date of submission of the bill by the contractor. The payment will be released monthly.
- XXIV.* The contractor is bound to follow the verbal instructions of the authority in connection with the operation of the service from time-to-time for increase/decrease of the number of buses.
- XXV.* That all the buses must be parked as per the prior instructions of the authority, incase the bus/buses are not properly parked or bus/buses found without displaying route board on the windscreen, then Rs.500/- will be charged per bus per side as penalty.
- XXVI.* That buses must reach at starting point at least 15 minutes before departure, failing which Rs.500/- per bus will be imposed as penalty.
- XXVII.* The cleaner of the bus will make the announcement regarding the spots at all picking points at the route in case of failure Rs. 200/- will be fine per bus per side.
- XXVIII.* The contractor will be bound to report at least 15 minutes before the time of departure of the buses.
- XXIX.* If any bus do not pick the students stands on the way will be penalized Rs. 500/- after receipt of complaint.

Witness by both the party

Centre \_\_\_\_\_

Contractor \_\_\_\_\_



## **Instructions to Bidders/ Procuring Agencies.**

### **General Rules and Directions for the Guidance of Contractors.**

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

**1.** All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

**2.** Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

**3. Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

**4.** The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

**5. Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2:Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) Contractor causes a breach of any clause of the Contract;
  - (ii) The progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) In the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) Contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.
- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,

- (ii) However, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause –5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement. When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause –6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

**Clause – 7: Payments.**

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes. All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

**Clause – 9: Issuance of Variation and Repeat Orders.**

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.
- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- (E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer / higher authority..

- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

**Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
- (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.
  - (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the

works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;

- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. If any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered

to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause –18: Financial Assistance /Advance Payment.**

**(A) Mobilization advance** is not allowed.

**(B) Secured Advance against materials brought at site.**

- (i)** Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/ utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
- (ii)** Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause –19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause –20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

**Contractor**



**BOQS**

## **BILL OF QUANTITY**

### **TRANSPORT SERVICES (HIRING OF BUSES) AT CEAD, MUET, JAMSHORO**

<b>S. No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Rate per day</b>
<b>01</b>	<b>63 Seats Bus</b> <b>From</b> Kohsar, Latifabad No.08 Thana Ground, Usmania Masjid, Comprehensive School, Bhatti Chowk, Bhittai Hospital, Giddu Chowk, GOR Colony, Poonam Pump, Qasim Chowk, Marvi Town Jamshoro Colony and Jamshoro Phatak <b>to CEAD and return back.</b>	<b>01</b>	
<b>02</b>	<b>50 Seats Bus</b> <b>From</b> Zeal Pak Colony, Mohammadi Morr, Maaji Hospital, Board Office, Mir Fazal Town, Qamar Architect (Latifabad No. 6), Qamar Zaman Chock/Admore Pump (Latifabad No. 07, Women police Station, Giddu Chock, Qasim Chock, Hyderabad Bypass <b>to CEAD and return back.</b>	<b>01</b>	
<b>03</b>	<b>26 Seats Coaster</b> Channel (Mirpur Nakka), Halla Nakka, Saima Plaza, City Gate, Qasim Chowk <b>to CEAD and return back.</b>	<b>01</b>	
<b>04</b>	<b>26 Seats Coaster</b> Kotri City, Station Chowk, Kotri Phatak, Telegraph Colony <b>to CEAD and return back.</b>	<b>01</b>	
<b>05</b>	<b>50 Seater Bus (Optional Route)</b> Market, Civil Hospital, City Gate, Qasim Chock <b>to CEAD and Return back</b> <b>(Note: In case of emergency)</b>	<b>01</b>	

**Note:** Approximately 190 days is to be assumed for total Cost & S.No. 5 will not be include in Total Cost

**Contractor**